

Employment Handbook

Thank you for your interest in joining the school community at Naseem International School.

Naseem International School, established in 1981, is a N-12, dual language, international, university preparatory school. The school's first graduation ceremony took place in 1998. Since then, our graduates have gained acceptance to university at home and abroad.

Over 980 students from thirty nationalities attend our school, and the majority are Bahraini. We are accredited by the Ministry of Education, Kingdom of Bahrain. In addition, NIS is accredited by the Middle States Association of Colleges and Schools. The High School Diploma is formally recognized by the Ministry of Education as equivalent to Bahrain's Secondary Diploma. NIS is an IB World School and is authorized to teach the PYP (Primary Years Programme, 2008), the MYP (Middle Years Programme, 2012) and the DP (Diploma, 1997) programmes of the International Baccalaureate Organization (IBO). Students choose to sit for the IB Diploma or certificate, in addition to the High School Diploma. The school is a member of the following organizations: NESAS, ASCD, IBO, CIS, MSA, PTC, ISS and CITA.

NIS Mission Statement

We, the staff at Naseem International School, are committed to educating the whole person. We aim to provide a balanced education, which enables students to fulfill their potential in all areas of growth -- intellectually, physically, emotionally, spiritually and socially -- and empowers them to become the people they can and want to be.

We realize the importance of students becoming critical thinkers who can take care of themselves and compassionately care for others. Thus, they take an active, responsible part in shaping our society and saving the world.

This handbook is designed to provide information about the school's organization, living and working conditions, and all relevant matters which may inform your decision to join our faculty.



Mr. Robert Fielder (MS/HS Administrator), Mr Ihsan Barendse (MYP Coordinator), Mr. Ayman Abuathyah (MS/HS Coordinator), Ms. Atiya Husain (MS Assistant Principal), Ms Antoinette Pienaar (Elementary School Asst. Principal), Ms. Karlien Theron (PYP Coordinator), Mr Fuad Prins (MS/HS Principal/DP Coordinator), Ms Adèle du Plessis (Elementary School Principal), Mrs Sameera Al Kooheji (President/ Director), Mrs. Amina Al Merbati (Academic Coordinator).

Contact Us...

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About NIS

NIS students' ages range from 3 to 18 years in Early Childhood through to Grade 12. Classes begin at 7:15 for all students. Each area of the school has two snack breaks. Nursery and KG1 students go home at 1pm, KG2 to 5 are dismissed at 13:50 and Grades 6-12 leave at 14:00.

The curriculum, the International Baccalaureate Primary Years Program (IBO PYP), has been designed specifically for International Schools and leads into the IB Middle Years and the Diploma Programmes. NIS is one of the many IBO schools in the world now authorized to teach this curriculum framework. Through both its curriculum and teaching methods the school aims to develop the intellectual, emotional and physical potential of each child in a welcoming, secure and stimulating environment.

In the ES the programme is dual language and English and Arabic teachers share teaching responsibilities for two classes, usually at the same grade level. Class sizes are a maximum of 25 students. Single subject teachers provide instruction in Music/Drama, Art, PE, Library, ASL (Arabic as a Second Language), and IT in purpose built classrooms.

The campus comprises a spacious three block building housing 52 air-conditioned classrooms, 3 dedicated science laboratories, auditorium, two libraries and an office area. The campus consists of green areas, kindergarten play area, elementary play area, basketball and volleyball courts and a running track. There is a separate ES Building for single subject teachers and an Arts and Sports complex that includes a sports gymnasium, an art studio, a car park for faculty and staff, and a soccer field.

Classroom learning experiences are enhanced by numerous educational field trips in Bahrain and overseas.

Calendar

The academic year is divided into two semesters: the first semester begins in September and ends in January; the second semester begins in February and ends in June. The school week starts on Sunday and ends on Thursday with Friday and Saturday being the weekend.

Teachers' Questions and Answers

What are the school hours for teachers?

7:00 AM – 3:00 PM

What are the school's holidays?

The school calendar is available on the school website.

How long is the contract for?

Two years—after salary scale placement there is an increment of a minimum of BD 20 each year of good service.

Will basic school supplies be provided for both students and teachers?

Yes. You will receive the basic supplies you need. Stationery items can be obtained from the stores department.

Does the school use white boards and interactive boards?

Both. Promethean active whiteboards are in all classes.

What extra-curricular activities will be offered to the students?

Children usually go straight home for a family lunch after school. Activities offered are mainly sports, drama, extra classes and the student council.

Will school lunch be provided free of charge to teachers?

No. Teachers can purchase lunch from the cafeteria, or bring their own from home. The staff-room has a microwave, fridge and bottled water.

What duties would a Coordinator be expected to perform?

Coordinators will be given a detailed job description.

Will I have a Teaching Assistant?

All Kindergarten, Grades 1-2 classes have a teaching assistant.

Will there be staff development opportunities offered?

Teachers will attend weekly Professional Development sessions at school. There will also be regular opportunities for workshops and conferences in Bahrain and overseas. Annually, IB trainers visit the ES for a two day workshop. MS and HS school teachers attend IB workshops relevant to their subject and experience.

Describe the size of the apartment. Will the apartment be located close to shopping and other necessities? (post office, bank, grocery store, etc.)

Apartments are located at Riffa, within 10 minutes drive of the school. Some are within walking distance of most amenities. Most apartments have one, two or three bedrooms, with good sized rooms, kitchen and two bathrooms.

Will other Arabic and Western teachers be living in my apartment complex?

Yes. Most of the teachers reside in four apartment buildings reasonably close by to each other.

Are there any Western banks in Bahrain?

Citibank, Standard Chartered and HSBC have branches on the island.

Will someone from school meet me at the Bahrain Airport?

Yes. A school representative will meet you at the airport. You will then be taken to your apartment.

What kind of visa should I get?

Specific visa instructions will be given to you by your recruitment contact at school. Different nationalities may require different visa arrangements.

What computer access can I expect?

The classroom and IT Lab computers are IBM compatible. Wireless internet access is available. You will be given a school email address on arrival.

Are there any particular school supplies that are hard to source in Bahrain, which you would suggest I stock up on while I am at home?

Any resource books that are important to you. Textbooks and specialist teaching supplies are usually purchased by the school from overseas. This process takes place once a year only, so if you can't wait that long, bring it with you. A variety of curriculum materials are available in classes. Elementary teachers may want to bring UOI theme-related resources. The school will provide you with general materials you need for the classroom (construction paper, scissors, glue, paints, etc.).

What is the dress code for teachers at the school?

Professional and conservative - for ladies—covered shoulders, chests and knees, no tight clothes, and for men—dress trousers, shoes, shirt and tie. No denim or jeans, please.

Do I need to take any shots or any special immunisations?

No. It is wise to have a tetanus booster shot every 5-10 years though.

List things I don't need to bring because they are inexpensive?

All apartments are fully furnished. All items that you may want to purchase to personalize your apartment are readily available in homeware centres. Rugs and other traditional Arabic items are readily available at affordable prices. Books may be expensive—however teachers exchange books regularly and it is also possible to join a library.

Do I need to bring any electronic items?

All electronic items are available at reasonable prices in Bahrain.

Are there any feminine or medical products that I need to bring with me?

All feminine products are available here, but if you have a brand preference you may want to bring it with you. Bring a supply of any prescription medication that you require. Although they will be available over the counter and generic brands are also available. The medical insurance usually covers prescription medicine.

Are there any insects or pest problems that I need to know about?

There are flies at certain times of the year. There are also mosquitoes and cockroaches but they are not prevalent.

Can you tell me what particular things I am likely to wish I would have brought along- both for my home and for teaching? Also, what will I definitely not need?

Do bring personal items, photos etc. that will make you feel at home. Be sure to bring enough cash to get you through to your first pay check at the end of September. There will be a settling in allowance of BD 50. You need clothes for all climates—winter can be cold (10 -17 degrees C) and summers are hot. Do not bring 120v electrical appliances. Electrical items use 240v here.

What opportunities for travel are possible while in Bahrain?

Teachers travel throughout the Middle East and Europe. Bahrain is also a good starting point for South Asia, Africa, and Asia.

Is there anything you might be able to tell me about teaching the students there that would be helpful?

High expectations and firm behaviour management are a good start. Students may appear, at first, very relaxed and casual about learning, but this is not usually the case.

Further Information

In any country, other than your native one, there are going to be differences in styles of living and customs. These differences can enhance your experience and your life. If you come to Bahrain ready to experience something new you will probably have no difficulty adjusting to life here. Remember that it takes everyone some time to feel comfortable and settled after any move.

Read all the books and magazines you can about the Arab world in general, and the Gulf region- Bahrain and the IB in particular.

Bahrain Bookmarks

Daily Newspapers <http://www.gulf-daily-news.com/index.asp>

<http://www.bahraintribune.com>

General Sites <http://www.bahrainguide.com/bh>

<http://www.albahrain.net/>

http://www.arab.net/bahrain/bahrain_contents.html

Expat Lifestyle

Bahrain being one of the most cosmopolitan and westernized societies in the Arab world, expatriates lead a very pleasant life here. Foreigners are welcome and the security of our teachers has never been in question. Apartments are spacious and comfortable. Cars are affordable. Many teachers have memberships in clubs where they enjoy a social schedule revolving around sports and leisure activities, swimming pools, sailing, horseback riding, amateur dramatics etc. Shopping opportunities abound, most notably in the gold and fabric souqs and in the shopping malls and supermarkets where western goods are readily available. Nightlife and excellent restaurants are available.

Housing

The school provides a furnished apartment for each overseas hire teacher or teaching couple. School apartments are located in Riffa, about ten minutes drive from school. Apartments are equipped with standard furnishings. A settling-in allowance of BD 50 is given when you arrive. The allowance can be used to purchase any household basics you require. Your apartment will also have tea, coffee, milk etc supplied for your arrival.

Utilities

Apartment water and electricity bills (up to BD8) are paid directly by the school. Telephone bills are paid by the teacher.

Water

The local tap water, while safe, is not pleasant tasting. Most teachers purchase their water from companies such as Aqua Cool and Al Manhal, which deliver large bottles of water to your apartment.

Food

The standard ingredients for most of your cooking needs can readily be found in the local supermarkets, which carry the staples for European, North American and Asian fare. Some imported items may be expensive. The variety of international cuisine and the wide range in prices ensure that there is something to suit everyone. From shwarma curbside to five star international hotels, eating well is part of the Bahrain experience. You can also arrange home delivery from many restaurants. Most of the food chains are here - Dairy Queen, Hardees, McDonalds, and Pizza Hut, to name a few.

Health

Most teachers register with one of the hospitals staffed by Western doctors and staff. Health care is good and all standard treatments are covered by insurance. Some private hospitals charge a nominal fee. The extreme heat and high humidity of the climate of Bahrain may need to be considered by individuals with respiratory conditions. A health check up is required before arrival, and also upon arrival and is a requirement before a residence permit is granted. This is carried out at a government center. Emergency dental procedures are covered by your insurance, but ongoing dental care may be at your own expense.



Teachers' Housing – Kitchen



Teachers' Housing – Dining Room

Pets

Teachers wanting to bring a pet require prior approval from the school. You are advised not to consider bringing a pet to Bahrain, as a period of quarantine is required. It is served in a facility that is 'basic' at best. A 30 minute drive from school to the facility has to be made daily for daily feeding. That you will not yet have transport, and that it is during the summer heat, make it an extremely trying experience for owner and animal alike. You can also arrange to volunteer at the BSPCA here and participate in activities such as dog walking.

Salary Schedule

The annual basic starting salary scale starts from BD 640 for a BA to BD 910 for a Masters. You will need to check the current exchange rate for your currency conversion. There is also a monthly overseas allowance of BD160 plus. Expat teachers pay 1% tax. Bahraini teachers contribute to a superannuation fund.

Teaching loads

The teaching load does not exceed 1320 minutes per week. Teachers will attend at least two meetings per week—one usually for planning and grade level issues, and the other for IB PYP/MYP/DP professional development. We may also be in the process of a programme (MSA/CIS, IB, QQA) review which requires extra meetings. Teachers are also required to attend parent meetings, school functions and activities out of school time.

Shipping

There is a shipping allowance available as follows:

	\$US	BHD
North America/Canada	400	150
Europe	315	120
Middle East	170	65
Far East	315	120

For couples additional of 25% of the above amount is permitted.

All receipts must be presented with the claim.

Insurance

Health insurance for major medical/hospitalization is covered by the Insurance Company selected by the school and is quite inclusive as far as emergency treatment is concerned.

Settling In Allowance

BD 50 is given on arrival for settling in expenses. If you wish to purchase a car or join one of the many social clubs, you will need additional money (Your first salary will be paid at the end of September which means that you will need some spending money for the first month.)

Airfares

Economy class airfares from the nearest domestic/international airport to the agreed point of origin are given at the beginning, middle and end of the contract.

Transportation

Transportation is provided for the first month from the teachers' apartments to school and back each day. After that, most teachers purchase cars. The school is approximately 10 minutes from where you will be living. Some teachers share cars as many teachers live in the same building. Others prefer to hire a car for about BD 150 per month. There are many used cars on the island. On average you will have to consider upwards of BD2000 for an older small car, depending on the model, year and type. Taxis can be expensive and often have their difficulties. It is possible to employ a regular private driver. Public transport is not usually convenient or air-conditioned.

Sick Leave

Fifteen days of paid sick leave per year is granted, after the required three month probationary period.

Visa and Work Permit Purchase

The school covers the cost of visa and work permits. Private travel visa costs are borne by the teacher.

Indemnity

Employees on overseas contracts are entitled to two week's basic salary for each year of service. The indemnity is payable at the end of service with the school.

Orientation Program

The work year begins, usually, in the last week of August and continues to the last week of June. New teachers are usually given a one day orientation before school starts.

About Bahrain

Geography

Bahrain is an archipelago of 33 islands, with a total land area of 700 sq kms. Its name is derived from two Arabic words "thnain Bahr" meaning "two seas" and refers to the phenomenon of fresh water springs under the sea which mingle with the salty water. The central area is low lying and barren limestone rock covered with saline sand, which supports only the hardiest desert vegetation. The highest point of Bahrain is the Jabel Dukhan, 134 meters above sea level. The majority of Bahrain's oil wells are in this area. Bahrain is situated in the Arabian Gulf, off the East Coast of Saudi Arabia. Bahrain is linked by a causeway to Saudi Arabia. A cause way to Qatar is also under construction. The kingdom takes its name from the largest island, Bahrain, which is 586.5 square kilometers, which is linked by a causeway to Muharraq (international airport). There are a number of other tiny islands, but they are mainly uninhabited and are best known for the variety of migrating birds. The Arabian Gulf has an average depth of 35 meters and most of it in the vicinity of Bahrain is much shallower than this. The local time is GMT + 3 hours.

Language

Arabic is the official language, although English is widely understood and is used by most businesses. Most Bahrainis are able to communicate well in English.

The Islamic Faith

Islam is the religion of Bahrain and is practiced by a large majority; however, religious freedom is respected, and places of worship for most major world religions exist on the island.

Climate

Bahrain is very hot and humid during the summer months.

Average temperatures are 35 - 40°C, and buildings and transportation are air-conditioned and one can function quite normally despite the heat. The temperature and the humidity levels drop considerably around mid-October and by January it is quite cool. From November to April the temperature is very pleasant.



History

Bahrain is rich in history and ancient civilizations have only recently been discovered by international archaeologists. It is believed that for tens of thousands of years, nomads traveled over Bahrain's desert. Recent finds have indicated that Bahrain was indeed the site of the lost civilization of Dilmun dating from the third millennium BC, often referred to as the fabled Garden of Eden and described as "paradise" in the Epic of Gilgamesh. The land is repeatedly mentioned in Sumerian, Babylonian and Assyrian inscriptions as an important seaport between Mesopotamia and the Indus Valley, due to the perennial abundance of fresh water. By 600 BC, Bahrain was absorbed into the new Babylonian Empire and once again flourished as a prosperous entity. In 323 BC, two of Alexander the Great's ships arrived and new trade routes opened, resulting in such a strong Greek influence that Dilmun was renamed Tylos. Bahrain was also the site of the largest prehistoric cemetery in the world. At one stage an estimated 170,000 burial mounds covered the central and western areas. Archaeological finds of those that have been uncovered reveal evidence of two distinct civilizations - the Dilmun and Tylos civilizations - two thousand years apart, dating from the third and first millennia, respectively.

Government

His Majesty King Hamad Bin Isa Al Khalifa, came to power on March 6, 1999 following the death of his father, Shaikh Isa Bin Salman Al Khalifa. Evidence of the achievements registered over the past 35 years can be found in every sector of the economy and is a source of pride and inspiration. The country is widely respected by the international community for its progressive policies and programs. Apart from providing a stable government, there has been an active policy encouraging foreign investment and supporting private enterprise, Bahrain became a member of the United Nations and the Arab League in 1971. In 1981 it joined its five neighbours - Saudi Arabia, Oman, Kuwait, the United Arab Emirates and Qatar - to form a strategic alliance called the Gulf Cooperation Council (GCC). The current political unrest is restricted to small villages and westerners are not of any interest to protesters.

Currency

The Bahraini Dinar is linked with the US dollar at US\$ 1= BD 0.40 and is divided into 1000 fils. Notes are available in the following denominations: one dinar (red), five dinars (blue), ten dinars (green), and twenty dinars (peach). Coins come in units of 10, 25, 50, 100, and 500 fils. Money can be changed, wired, and bank drafts issued easily at any commercial bank without any restriction. Many banks have internet banking transfer facilities.

Shops and supermarkets are open from 8.00 to 20.00 every day. Markets and shops open Friday mornings (times vary). Commercial banks are open from 07.30-12.00 Saturday to Wednesday, and for many branches, 15.30-17.30 on the same afternoons. During the holy month of Ramadan, which precedes Eid-Al-Fitr, when Moslems fast during daylight hours, business life slows measurably, and employees are allowed shorter working hours.

People and Culture

The country offers a blend of eastern and western cultures as high rise buildings compete for space with more traditional dwellings and ancient traditions and historical sites mix with modern developments and cosmopolitan living. Bahrain's population of around one million consists of a significant percentage of expatriates from all over the world. Locals and expatriates live in areas together. Bahrain continues to attract an increasing number of regional and international tourists. Bahrain offers a relaxed, safe and varied atmosphere. Leisure time activities include water sports, private clubs, the cinema, exhibitions, and performance groups brought into Bahrain by hotels and clubs.

Clothing

You will need light clothing for most of the year. For both men and women conservative dress is appropriate, and tight clothing should be avoided.

Teachers' Housing – Kitchen

Short shorts and sleeveless tops are not appropriate for women. At school professional dress is required. Men are expected to wear a tie. Women's skirts should be below the knee and tops should have at least a short sleeve, not sleeveless. There are sufficient formal events to warrant a suit for men and semi-formal dress for women. During the winter months the temperature can drop significantly and coats and warm clothing should be brought.

Shopping

Supermarkets – There are many excellent supermarkets in Bahrain. They stock a wide variety of items, though the availability may be inconsistent for some imported items. As a rule of thumb, if you get used to eating local foods and dishes the price of food drops.

Central Market – The farmer's market offers a cut-price and extra fresh alternative to supermarkets for meat, fish and vegetables.

Department Stores/Malls – Debenhams, Marks and Spencer, and many other western street stores are represented in Bahrain. Prices are usually a direct conversion of the UK/US/SA price to Dinars.

Bookstores – There are several good bookstores on the island; however they may be expensive. If you are an avid reader you should probably stock up before you come. Sim cards are readily available from stores. The school will provide you with a sim card on arrival at the airport.

Pharmacies – A wide number of pharmacies are available and offer good service.

Media

- Newspapers – Bahrain has two English language daily newspapers, *The Gulf Daily News* and *The Bahrain Tribune*. Imported newspapers and magazines are also available.
- Radio and Television – *Radio Bahrain* broadcasts in English. Satellite TV is available in all apartment buildings offering CNN, BBC, Star and Orbit services. Some local channels also broadcast in English.
- Cinema – There are many good cinemas in Bahrain showing the latest films.
- Internet is readily available in Bahrain.

Entertainment and Recreation

Bahrain has a wide variety of activities for expatriate life. For those into the arts, there is a community band that practices weekly and performs regularly. Manama Singers is probably the most prestigious vocal group, however, there are others. There are theatre groups on the island. Different art and craft classes are offered by various organizations. There are regular professional art exhibitions, dinner theatres, concerts, comedians, etc. at local clubs or hotels. Water sports and horse riding are popular. There are several scuba diving groups. Fishing expeditions and dhow trips can be arranged through the local tourism offices or privately, and are quite reasonably priced.



British Club Swimming Pool

There are many leagues for sports such as netball, tennis, soccer, bowling, cricket, and rugby. There is also a sand golf course, a grass course, a bowling alley and an ice skating rink.

Many nationalities have their own organizations that sponsor a variety of events throughout the year. There are many health clubs to choose from in Bahrain. Many are associated with the major hotels. Other private clubs offer a wide variety of opportunities and services. Your interests and pocketbook will determine which of these you may be interested in.

- One of the oldest and most popular private clubs on the island is the British Club. It boasts the best pool and library on the island, and a health club. It has three inexpensive restaurants, frequent social events, snooker, squash, tennis, badminton, bowls, karate, aerobics, and netball. It is centrally located and the twelve month fee for a single is approximately 125 BD (and BD175 for a family.)
- The Dilmun Club offers many of the same activities and services as the British Club, with the addition of a riding stable. The membership fees are about the same as the British Club.
- The Yacht Club is quite close to Riffa and also has social and recreational functions. One of the attractions of this club is its diving program.
- The Rugby Club has sporting activities and a pool. Many school football competitions are held there.

Embassies

Embassies are very good about keeping expats informed and providing services, forms, etc. that you might need. You should register at your embassy as soon as possible after you arrive, and determine the hours during which you may conduct business there.

Cultural Awareness Items

The Islamic Calendar

In Bahrain the Hejira calendar is used, which is based on the lunar, rather than the solar year, and contains twelve months. A lunar month is the time between two successive new moons—about 29 1/2 days— and the basic length of a lunar year is 354 days, 11 days shorter than the normal Gregorian year. Although the Hejira is the official calendar, the Gregorian calendar is also in general use. The ninth month of the Islamic year, Ramadan, is the month of fasting. Its onset relies on the testimony of one witness to report the news of the new moon of Ramadan. When this news is confirmed, it is broadcast immediately throughout the Islamic world. Consequently, the exact length of Ramadan depends considerably on weather conditions at the beginning and end of the month. One effect of this is that dates of some school/ public holidays remain tentative until the very last minute.

Practical Arabic Words and Phrases

Hello (formal)	al salaam 'alaykum	(Peace be upon you)
Hello (response)	wa 'alaykum al salam	(And upon you peace)
How are you?	(masc.) Kayf haalak?	(How is your health?)
How are you?	(fem.) Kayf haalich?	(How is your health?)
Fine Thanks, and you?	Tayb, al Hamdi lil-laah, wa unta?	(Fine, praise be to God. And you?)
Good morning	Sabaah al khair	
Good morning (response)	Sabah al noor	
Good afternoon	Masa al khair	
Good afternoon(response)	Masa al noor	
Welcome	Ahlan wa sahlan	(Glad to see you.)
Goodbye	Ma'a al salama	(Go in God's care)
Please (masc.)	min fadlak	
Please (fem.)	min fadlich	
Thank you	shukran	
You're welcome	afwan	(Don't mention it.)
Sorry, excuse me	muta assif	
Never mind	ma'alaysh	
Very, well, fine,	OK tayyib	
Yes	na'am	
No	la'a	
Tomorrow	bukrah	
God Willing	Inshallah	A frequently used expression

Meeting People

Shaking Hands In general, it is best to wait until a hand is offered.

Touching Locals touch more between the same sex, showing friendship, not attraction. They hold hands, hug each other, and kiss if close friends. Contact between the opposite sex in public is considered highly inappropriate.

Always respect the Arabs' performances of their religious duties. Arab customs are hallowed by tradition and must be observed by locals. For example, Islam expects its followers to pray regularly, wherever they might be, and both the government and society require people to adhere to this. Therefore you as a foreigner must respect an Arab's need to perform these and any other religious duties.

Do not attempt to enter a mosque.

Normally only Muslims may enter a mosque. It may happen that a Muslim will invite you to go a mosque. In such a case, be sure to remove your shoes before you go in. Women must cover their heads.

Do not eat, drink, or smoke in public during Ramadan.

The Naming System

Arab names reflect genealogy on the father's side. Each person has one given name, and his (or her) "middle name" is the father's first name. Thus, women have a masculine middle name. In the full form of a name, as used for legal purposes, a person may have additional names in the middle, those of the grandfather, great-grandfather, etc., showing the paternal genealogy, but these are usually omitted in daily use. Mr. Jamal Habib Al Hassan would commonly be known as Jamal Al Hassan. Each family has its "family name". This name identifies a large extended family whose members still consider themselves tied by bonds of kinship and honor. It is this large group which is a person's main source of identification. For documentation purposes, it is essential to elicit full names.



Teachers' Housing – Lounge Room



Teachers' Housing – Bedroom